



SUDHARSAN ENGINEERING COLLEGE

(Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai)

Sathiyamangalam, Kulathur(TK), Pudukkottai District-622 501.

Ph: 04339-240830, 240840 Fax: 04339-240205

Website: www.sec.ac.in E-mail: principal@sec.ac.in

INTERNAL QUALITY ASSURANCE CELL (IQAC)

IQAC Meeting (A. Y. 2023-24)

Date: 09.08.2023, Time: 1:30 P.M., Venue: Conference Hall

AGENDA

1. Activities Carried out in A.Y.2022-23 by all Departments
2. Ongoing Activities A.Y.2023-24
3. Discussion on Bridging Gap of Industry-Institute
4. Any other point with permission from the chair.



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MEMBERS OF THE COMMITTEE (2023 – 2024)

Sl.No	Category	Designation	Name of the Member
1	Chair Person	Head of the Institution	Dr. K. Srinivasan, Principal
2	Member of Management	Secretary	Mr. K. Ajay Kumar
3	IQAC Coordinator	HoD& Professor / ECE	Dr. K. AsanMohideen
4	Administrative Officers	Accounts Manager	Mr. Balasubramanian
		Exam Cell Coordinator	Mr. R. Jeevanantham
		NSS Coordinator	Mr. G. Narayanan
		PRO	Mr. S. Moorthy
		PED	Mr. Saravanan
		Librarian	Ms. Dhanalaxmi
5	Senior Teachers	HoD/ Civil	Mr. R. Sundarraj
		HoD/ Mech	Mr. Vinoth Raj
		HoD/EEE	Mr. R. Jeevanantham
		HoD/S&H	Ms. N. Hemalatha
6	Alumni Members	Software Programmer	Ms. Nandhini, Ms. Suhashini
7	Members from Industry	HI-TECH ELECTRONICS Trichy	Mr. M. Jesuraj, CEO
8	Nominies from Local Society	Sona Educational Trust, Pudukkottai	Mr. A.R.S. Subramaniam
9	Student Members	III Year ECE Student	Ms. S. Suvathi

The Chairperson Dr. K. Srinivasan welcomed the members. Dr. K. AsanMohideen, Coordinator of IQAC, presented a review:



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Minutes of Meeting held on 09.08.2023

The following points were discussed in the meeting:

- Review of minutes of Previous IQAC Meeting and subsequent action taken
- It is discussed to enhance active participation of faculties in reframing of the syllabus. Need to initiate activities to strengthen Industry - Institute Interaction and bridging the gap. It is discussed to arrange an induction program for newly admitted students of First Year.
- It is discussed to take a review of all existing policies through principal.
- It is discussed to initiate the preparation of various related activities such as documentation, filing, etc



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